

Calvary Episcopal Church Minutes

CALVARY EPISCOPAL CHURCH
MINUTES OF VESTRY MEETING
January 14, 2020

The January meeting was called to order by Sr. Warden Amber Zentis at 6:33 PM following the vestry tour for new members conducted by Jr. Warden Oscar Lozano. The vestry said an opening prayer for the parish.

Vestry Members Present: Eric Cain, Angela Cooley, Susan Grotte, Tim Hillis, Jim Kidda, Oscar Lozano, Missy Marek, John Ondrusek, David Taylor and Don Whitehead and Amber Zentis.

Also Present: Rev. Lecia Brannon

Vestry Members Absent: Frank Lemkowitz

Missy Marek led the vestry in a devotional based on Jesus Calling.

Vestry Orientation: As all new vestry members had previously served on vestries in the past, Sr. Warden Amber Zentis gave a brief orientation to the norms and qualities appropriate to a vestry member in God's house.

Review of December 2019 Meeting Minutes

The minutes of the December 2019 meeting were reviewed for accuracy and approved, following a motion to approve by Missy Marek which was seconded by Don Whitehead.

Election of Officers: There being only one candidate each for these positions, Don Whitehead made a motion to vote on all three with one vote. Jim Kidda seconded, and the motion carried. Per subsequent vote, Christian Iversen will remain Treasurer, Oscar Lozano Junior Warden, and David Taylor vestry clerk.

Finance Committee Report

- * In the absence of the Treasurer and the Finance Committee liaison, Amber Zentis presented the Finance Committee Report.
- * Final 2019 Results and Review: While year to date pledges remained below budgeted amount, year to date plate offerings well exceeded budgeted amount, yielding total offerings exceeding year to date budget by \$23,181.75.
- * Pledge Update: Pledges received so far for 2020 are \$509,796.00 from 115 family units compared with \$563,150.00 from 121 family units in 2019. There are 17 new family units pledging \$57,210.00. The difference between the 2020 pledge forecast and pledges received to date is \$58,604.00. This is consistent with past delays in receiving pledges for this time of year. David Taylor made a motion to accept the 2019 Results and Angela seconded. The motion carried.
- * Finance Committee 2020 Budget: Because of the year end blessing of unanticipated plate offerings, the 2020 budget was revised. Angela Cooley made a motion to move

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\$8,800.00 of the revenue surplus to the capital maintenance account and apportion the remaining surplus into accounts for Habitat for Humanities, Altar Guild and EYC for Missionpalooza to offset budget cuts previously made in those areas. Altar Guild money will be used for new linens and vestments. Tim Hillis seconded, and the motion carried.

Senior Warden's Report

- * The Annual Meeting will be held shortly after 9:00 AM on Sunday, January 19, between services, and will include commissioning services for new members of the vestry, the Foundation, the school board and Council delegates. Additionally, Calvary Episcopal Preparatory's new headmaster designate, Beth Dow, will be introduced. Vestry members are requested to attend the meeting.
- * The Housing Allowance letter was presented, which stipulates that a certain percentage of the rector salary would be considered housing allowance for tax purposes. John Ondrusek moved the letter be accepted, and Missy Marek seconded. The motion carried and the vestry clerk signed the letter.
- * John Ondrusek made a motion to accept the Hippler contract as is for another year and Don Whitehead seconded. The motion carried.
- * Vestry Retreat will be in two parts this year. Part one will be held Friday, January 31 at the Ol' Railroad Cafe. Vestry may bring guests and additionally members of the Care Team and Outreach Committee are invited. Participants should arrive between 6:00 and 6:30, and dinner will be at 7:00. The presentation will be from AccessHealth, an organization providing primary healthcare services for low income populations. The second part of the Vestry retreat will be a workday with Diocesan Transition Minister Blake Rider for vestry members only, to be scheduled at a future date.
- * The vestry photograph will be done before the Annual Meeting on Sunday.

Locum Tenen's Report

- * Christian Formation: Tim Hillis and David Taylor will begin an adult Sunday School series on the Kingdom of God beginning February 2.
- * The Walking the Mourner's Path course has begun with six participants, a good number. It is a closed group, meeting each Wednesday night in the Parlor, with the last meeting on February 19.
- * In Common 2020, sponsored by the Episcopal Health Foundation, comprises a workshop in Austin February 28 and 29 and one at St James Episcopal Church in Houston March 27 and 28. There is a keynote speaker Friday night followed by a series of workshops in engaging our communities. Multiple members of churches are encouraged to attend to benefit from the various workshops. Stipends may be available to assist with travel for the Austin workshops.

Jr. Warden's Report

- * Ideal Impact has completed replacement of Calvary Episcopal Preparatory's lights with LED lights for energy savings.
- * JR Construction has begun replacement of windows in the offices, conference room, Pre-K room and nursery, and anticipates finishing next week.
- * Ceiling tiles have been purchased for the office wing and installation has begun.

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- * School fascia board replacement quotes have been received but are pending approval from Calvary Preparatory.
- * Bids are being submitted to repair and shield all of the stained glass windows.
- * A pilot group has met with two architects recommended by the Diocese and will choose one to draw up plans for remodeling the parish hall and solarium.

Committee Reports

- * Newcomers: The Ministry booklet is almost ready for publishing to begin. A paper directory is also being developed. Help is needed for soup suppers for upcoming Lenten dinners on Wednesdays. The vestry and other groups will each be asked to host a meal.
- * Parish Retreat is being planned for next October. Tiffany Maldonado, Suzette Hillis and Susan Grotte welcome ideas.

New Business

- * None.

Old Business

- * None.

The vestry took prayer requests and said a closing prayer.

At 7:42 PM the meeting was adjourned.

Submitted by / David Taylor, Clerk