

- * The cost of the kiosk is anticipated to increase, so the finance committee proposed adding a menu to the kiosk enabling kiosk users on an entirely voluntary basis the option of including kiosk service charge part of their contribution.

The finance committee report was approved.

Rector's Report

- * Calvary's Annual Church Meeting will be held January 21, 2018. Committee members are encouraged to submit reports including goals for the coming year, accomplishments of the past year, as well as goals not met and lessons learned as a result.
- * Commissioning services to commission school and endowment board together with vestry and Diocesan council representatives will be held January 21, 2018 as well.
- * As housing is not provided, a housing allowance out of salary for tax purposes of \$21,600.00 was approved for Fr Paul Wehner and housing allowance of \$24,000.00 for Rev. Lecia Brannon. Betty Best made a motion to accept housing allowance, and Dorothy Lyons seconded. The motion passed.
- * To assist vestry member Missy Marek with professional training needs, the Vestry meeting schedule was changed to Sunday at 1:00 PM on February 11, March 11 and April 8.
- * Vestry Retreat will be held February 2 and 3 with speakers on Friday from Attack Poverty and Friends of North Richmond. On Saturday, the Vestry will meet with the Calvary Episcopal Preparatory school board for joint discussion on future property and building projects.
- * Calvary Episcopal Church will host the pre-council meeting for the Southwest Convocation at 2:30 PM on Sunday, February 4, for those going to Council on February 16 - 18. Advance notifications of proposed resolutions will be available at that time. Amber Zentis and Kathy Haley are co-chairing the organization of this pre-meeting.

Curate's Report

Rev. Lecia shared upcoming pastoral care events including the following.

- * The Rev Lillian Hyde will make a presentation to the Outreach Committee about pastoral care for food victims
- * Providing rides for the homebound
- * Training in the Mourners Path for grief support
- * Training in advance directives, wills and trusts
- * Rev Lecia also shared the title of an upcoming Adult Education offering on Sunday mornings for five weeks will be The Dream of God by Verna J. Dozier. Dan Bradley will be teaching.

Sr. Warden Report – Jewlon Morris

- * Sign ups were collected for the the Vestry Person of the Day list as well as snacks/ devotionals for vestry meetings.
- * A Surveillance Committee will be formed to include David Cook, Oscar Lozano, Scott McLemore and Jim Kidida to assess the campus needs for security.
- * The Diocesan gun policy was noted, which is that guns are not allowed on parish property in accordance with State law concerning churches, but it is up to the individual parish to determine whether or not to post signage. At this time, Calvary does not post signage and the Greeter ministry does not include gun policy enforcement.

Jr. Warden Report

Completed projects:

- * In the past month, the wall has been painted beige along the nursery/Parish entry way.
- * Projects Underway
- * the rain gutters on the 2-story school building have separated and Duran's Roofing report
- * they are in poor shape, with water from the 2nd floor causing washout around the building.
- * Two estimates were acquired, and more will be sought.
- * Kitchen Update: A Hobart LXeH2 model dishwasher was purchased will be installed by All Star Plumbing on January 10.
- * Christ window repair: Brian Gamble with help from Oscar Lozano completed temporary caulking/ sealing/ repair of the frame around the Christ window behind the altar in November, but a permanent repair is needed. Estimates were acquired.
- * The side chapel door and front door will be inspected and adjusted for security purposes.

Longer Term Projects:

- * Flood Abatement: Jim Grotte, Oscar Lozano and Jr. Warden Terry Jordan as well as representatives of Henderson-Wessendorff Foundation attended a meeting of Richmond City Council where Costello Engineering presented an updated flood drainage study of upper Rabbs Bayou, which impacts the Calvary campus. Recommended control measures included building a retention pond in Rosenberg upstream of Calvary campus, reconfiguring the drainage lines around the church and under Austin street, and expanding the portion of the bayou downstream from the church. A copy of the study was requested but is not yet available.

Committee Reports

- * To date, \$7,000.00 has been collected in Harvey Recovery funds, but have not yet been dispensed pending FEMA determinations.
- * Sheetrock training will be scheduled for Calvary volunteers interested.

New Business

- * None.

Old Business

- * None.

Vestry said a closing prayer. At 8:02 the meeting adjourned.

Submitted by

David Taylor, Clerk

APPENDIX